

Deleting client files

Client files you no longer require can only be deleted from Windows Explorer.

1. If you have installed NaviPlan in the default directories, the data files for clients will be found under *C:\NaviPlan\Data*.
2. Locate and highlight the client file (.nps) as well as the backup file (.bak).

Name	Size	Type
Samples		File Folder
brown, john.bak	24KB	BAK File
brown, john.nps	24KB	NPS File

3. From the menu, select **File – Delete**.
4. Click **OK**.

The unwanted files are removed from your NaviPlan folder.