

Deleting client files

Client files that are no longer needed can only be deleted from Windows Explorer.

1. If you have installed NaviPlan in the default directories, the data files for clients will be found in *C:\NaviPlan\Data*.
2. Locate and highlight the client file (.npe) as well as the backup file (.bak).

Name	Size	Type
Samples		File Folder
taylor fred and betty.bak	116KB	BAK File
taylor fred and betty.npe	117KB	NaviPlan Extended Client File

3. Go to the **File** menu, and then select **Delete**.
4. Click **OK**.

The unwanted files will be removed from your NaviPlan folder.